

EMPLOYMENT MATTERS

WEEKLY OFFERINGS

October 19

Virtual Sampler

See how our experienced facilitators can support your organizational goals.

- Communication Tools: Interpersonal Mastery
- Resilience: Finding Happiness in Hard Times
- Workplace Civility
- Coaching: Maximizing Potential

8:30-12:15

\$45

October 19

Mitigating Unconscious Bias

What is bias? And how does it drive decisions? Neither good nor bad, bias is hardwired in the brain. This session focuses on biases that often appear in the workplace. See what their impact can be. Discuss ways to mitigate that impact individually, on teams, and at an organizational level.

8:30-12:30

\$185

October 20

Managing Meetings

Effective meetings are often the exception and not the norm. This course offers concrete tools that help organize, develop, and execute meetings of all sizes. Learn how to address common meeting challenges and create a dynamic collaborative environment.

8:30-12:30

\$185

October 20

Document, Document, Document

Proper documentation can deflect liability, while poor documentation can do the opposite. Practice drafting effective performance documentation in this interactive session.

8:30-12:30

\$185

October 21

Resilience: Finding Happiness in Hard Times

While some might claim that discussing personal happiness during the current crisis is selfish; research reveals the contrary. Resilience not only serves the individual; it furthers their team and organization. Discover and practice the tools and techniques associated with greater resilience.

8:30-12:30

\$185

October 21

Employment Law: Issue Spotting

An understanding of key employment laws is essential for managers and supervisors. Issue-spotting acumen is critical. This highly interactive session provides a variety of scenario discussions to equip participants with practical knowledge of state and federal employment laws.

8:30-3:30

\$245

October 22

Conflict Management

Conflict is not only inevitable; it is necessary for growth. In order to better address and resolve conflict, an individual examination of personal patterns and triggers is crucial. Gain skills to deescalate conflict situations and learn modifications to ineffective responses.

8:30-3:30

\$270

October 22

Problem Solving in Times of Crisis

Navigating change, organizational uncertainty, remote work, and pandemic fatigue can be stressful and difficult. This session offers immediate solutions to real situations. Utilizing the latest neuroscience techniques, identify effective solutions for these unprecedented times.

8:30-4:00

\$265

